



LOS ANGELES COUNTY INFORMATION SYSTEMS COMMISSION

383 Kenneth Hahn Hall of Administration • 500 West Temple Street • Los Angeles, CA 90012
(213) 974-1431 • (213) 633-5102 (Fax)

Members

Jonathan S. Fuhrman
Chair

T. Austin Bordeaux
William Chen
Ying Tung Chen
Marilyn G. Katherman
Tom Ross
Alfred S. Samulon

MINUTES OF SPECIAL MEETING of

January 4, 2010

Room 372, Kenneth Hahn Hall of Administration

ATTENDANCE

Members Present

Jonathan Fuhrman, Chair
William Chen
Ying Tung Chen
Marilyn Katherman
Alfred Samulon

Members Not Present

T. Austin Bordeaux
Tom Ross

Others Present

Greg Melendez, Chief Information Office
Robert Pittman, Chief Information Office
Ellen Sandt, Chief Executive Office
Michael Sylvester, Department of Public Social Services

Commission Services Staff

Twila Kerr
Nyla Jefferson

CALL TO ORDER

Chair Fuhrman called the meeting to order at 3:32 p.m. A self-introduction followed.

APPROVAL OF MINUTES FROM OCTOBER 5, 2009

On motion of Commissioner Samulon, seconded by Commissioner Katherman and unanimously carried, the minutes of October 5, 2009 were approved.

CHAIR'S REPORT

Greg Melendez, Chief Information Office, advised that Richard Sanchez is unable to attend today's meeting due to the flu. Mr. Melendez reported that the CEO and CIO asked the Board of Supervisors for a 30 day extension on reporting back on how to reconstitute/update the ISC ordinance. On November 16, 2009, Supervisor Knabe, Mr. Sanchez, and others met to discuss findings and particular recommendations; ISC was challenged with the broad scope of responsibilities versus time commitment. It was recommended that ISC become an advisory body to the CIO, narrowing their focus to provide technical advice, and identifying best practices that can be utilized by the County, that the CIO membership be augmented, and that the CIO and ISC annually collaborate on

an agenda.

In response to Chair Fuhrman, Mr. Melendez will speak with Mr. Sanchez on ISC's participation in meetings reestablishing the Commission. Commissioner Katherman volunteered to participate in these meetings.

Commissioner Samulon advised that he e-mailed the Commission's recommendations to Mr. Sanchez; he asked for Commission feedback on the proposed recommendations. The recommendations agreed to by the CIO, CEO and Supervisor Knabe's staff will be shared with all the Board offices prior to the submission for approval.

UPDATE ON THE LEADER REPLACEMENT SYSTEMS

Michael Sylvester, Assistant Director, DPSS, provided the following update on the efforts made to the Leader Replacement System Project:

- The Department is still in negotiations with Accenture; to be resolved by the end of January 2010. A report to the Board of Supervisors for approvals will follow; Governor Schwarzenegger's budget may greatly impact negotiations with the vendor.
- Legislation is being reviewed that would centralize and possibly privatize eligibility.
- Discussion has ensued for some years regarding centralizing the three existing SAWS systems into one. Current discussion is considering one system that is compatible with Los Angeles County's.
- The new system will benefit the county and provide tools for the community; system access is to be determined. The complete package will be submitted to the Board of Supervisors in June 2010, for implementation in July 2010.
- Chair Fuhrman offered Commission members' assistance in selecting/developing a Project Management Team in April 2010, and to serve as a "sounding board" on this effort for the Department. Mr. Sylvester welcomed the Commission's input.
- There will not be a hardware/software binding contract, nor a proprietary database and application server. Java language will be used for specialized programming to be managed by the vendor. Most of the components are off the shelf packages; viewer access will be user friendly and modules will be available for specific projects.

UPDATE ON THE IT INITIATIVES IN THE 2010-2011 COUNTY STRATEGIC PLAN

Ellen Sandt, Chief Executive Office, distributed a draft Key IT Initiative in 2010 Countywide Strategic Plan, that will be submitted to the Board of Supervisors by the end of January. The ongoing theme is information sharing among departments/cross clusters and uniformity in the use of products. The following initiatives were discussed:

- Stimulus package monies will expedite the creation of an eCAPS grant tracking system from the beginning to the end. This will provide a centralized record management tracking system for obtaining and issuing grants;
- Implementing uniformity in credit card processing for County Departments using the Link2Gov system. The E-Commerce Readiness Group whose members are from

Internal Services Department and CIO will report to the Board with opportunities to expand its use. The Register-Recorder's Office is using a system utilized by all counties in California; their system is date sensitive;

- Develop a reference check/outcome contractor performance tracking;
- Implement an IT shared services division by 2011 to assist smaller Departments and DCFS; this should produce a reduced IT cost;
- By 2012, implement an electronic examination process that provides status reports;
- Offer employees training and a skills path module to pattern and improve employment opportunities;
- Integrate County services for children that are wards of the court by sharing data to better serve the client and evaluate services provided to measure outcomes;
- Compiling information for Phase I of a project that will allow emergency rooms from any hospital to electronically obtain medical history of its patients;
- Establishing an information system to exchange health and human services data without having to fingerprint the client;
- Obtain a vendor to assist with the design of a communication system for public safety agencies; and
- Develop a new voting system for the County of Los Angeles' Register-Recorders/ Clerk Office.

Ms. Sandt reported that the CIO will take the lead in establishing policies and ISD will lead on providing technical services. The CEO is relying on the CIO and ISD to keep them abreast of trends, services and products. Mr. Melendez will provide an estimate breakdown on monies spent by the County for IT labor, services and supplies.

Mr. Melendez and Commissioner Samulon will meet to discuss improvements to the County's website.

The Commission thanked Mr. Melendez, Mr. Sylvester and Ms. Sandt for their informative presentations.

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

- Chair Fuhrman requested to hold an election for a Vice Chair.
- Robert Pittman, Chief Information Office, will discuss security and any concerns of the Commission.
- Michael Sylvester, DPSS, is to update the Commission on the Leader Replacement Systems.
- The Chief Information Office will discuss the restructuring recommendation for ISC.

Chair Fuhrman will appoint a Commissioner to work with the CIO on the ISC restructuring recommendations.

PUBLIC COMMENT/ANNOUNCEMENTS

There was none.

ADJOURNMENT

There being no further business, on motion of Commissioner Ying Chen, seconded by Commissioner William Chen and unanimously carried, the meeting was adjourned at 4:47 p.m.